

## How can I send a fax using mFAX?

1. Go to [www.mobitel.lk/mfax](http://www.mobitel.lk/mfax).
2. Then click on “My Account”.
3. Enter your mobile number and password.
4. Click on “compose”.
5. Type your message and browse and attaché the document you want to send.
6. Type the recipient’s fax number.
7. Click send.

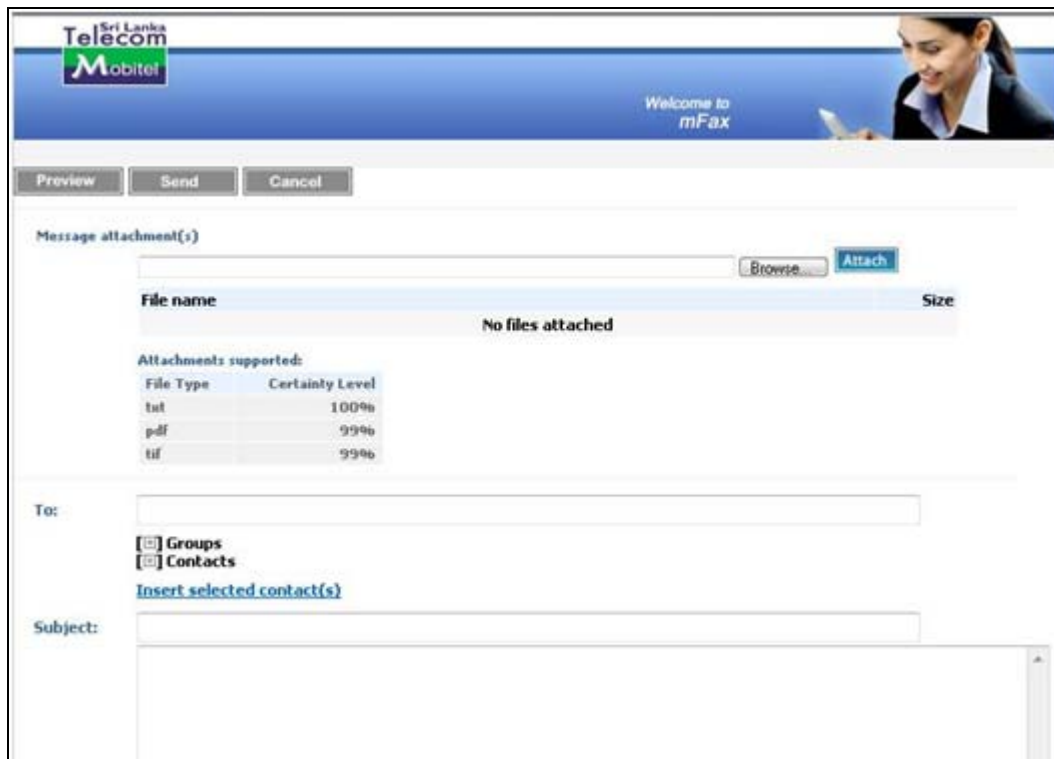
### Step 1

Got to [www.mobitel.lk/mfax](http://www.mobitel.lk/mfax) , login to your mFAX account and click “compose”



### Step 2

Type your Message, Subject and the Recipients number(s) and attach your documents. You can attach file in text, pdf or tif formats



The screenshot shows the 'Compose' screen in the mFAX interface. At the top, there are buttons for Preview, Send, and Cancel. Below these is a section for 'Message attachment(s)' with a text input field, a 'Browse' button, and an 'Attach' button. A table shows 'No files attached'. Below this is a table of supported attachments:

| File Type | Certainty Level |
|-----------|-----------------|
| tut       | 100%            |
| pdf       | 99%             |
| tif       | 99%             |

Below the attachment section are fields for 'To:', 'Subject:', and a large text area for the message body. There are also links for 'Groups', 'Contacts', and 'Insert selected contact(s)'.

You also have the option of maintaining a predefined list of contacts or groups of contacts.

To:

**Contacts**

|   |             |
|---|-------------|
| <input type="checkbox"/> Office           | 00112330396 |
| <input type="checkbox"/> Home             | 00112952613 |
| <input checked="" type="checkbox"/> Kamal | 00719376866 |

[Insert selected contact\(s\)](#)

### Screen 01

Sign out

Sri Lanka Telecom Mobitel

Welcome to mFax

Home : Messages [Messages](#) [Compose](#) [Contacts](#) [Options](#)

Welcome 0714014808 to Mobitel mFax  
mFax number: 0719376862

Fax Total: 0  
Unread: 0  
Sent: 0

Switch to:

Status  Date & Time  From  Message size

**No messages**

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### Screen 02

Preview

Message attachment(s)

D:\folder01\Businessplan.pdf

| File name         | Size |
|-------------------|------|
| No files attached |      |

Attachments supported:

| File Type | Certainty Level |
|-----------|-----------------|
| bxt       | 100%            |
| pdf       | 99%             |
| tif       | 99%             |

To:

Subject:

Attention: Mr.David